

AGENDA

SITTINGBOURNE AREA COMMITTEE MEETING

Date: Tuesday, 13 December 2022

Time: 7.00 pm

Venue: The Clock Tower Hall, Adisham Green, Kemsley, Sittingbourne, Kent ME10 2SR

Membership:

Councillors Derek Carnell, Simon Clark, Steve Davey (Chair), Mike Dendor (Vice-Chair), Tim Gibson, James Hall, Ann Hampshire, Ken Rowles, Roger Truelove, Ghlin Whelan and Tony Winckless.

Quorum = 4.

Pages

Information about this meeting

Members of the press and public can listen to this meeting live. Details of how to join the meeting will be added to the website by Monday 12 December 2022.

Recording and Privacy Notice

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This meeting may be recorded. The recording will be retained in accordance with the Council's data retention policy and may be published on the Council's website. By entering the meeting and by speaking at a meeting, whether in person or online, you are consenting to being recorded and to the recording being published.

When joining a meeting online, your username will be visible to others in attendance. In joining the meeting you are consenting to us processing your username. You may use a pseudonym as your username but the use of an inappropriate name may lead to removal from the meeting.

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1. Emergency Evacuation Procedure

Visitors and members of the public who are unfamiliar with the building and procedures are advised that:

- a) No fire drill is planned during the meeting. If the alarm sounds please leave the building quickly without collecting any of your possessions, using the doors signed as fire escapes, and assemble outside where directed.
 - (b) Await instructions before re-entering the building.
 - (c) Anyone who requires assistance in evacuating the building should make officers aware of any special needs so that suitable arrangements may be made in the event of an emergency.
2. Apologies for Absence
 3. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves, their families or friends.

The Chair will ask Members if they have any disclosable pecuniary interests (DPIs) or disclosable non-pecuniary interests (DNPIs) to declare in respect of items on the agenda. Members with a DPI in an item must leave the room for that item and may not participate in the debate or vote.

Aside from disclosable interests, where a fair-minded and informed observer would think there was a real possibility that a Member might be biased or predetermined on an item, the Member should declare this and leave the room while that item is considered.

Members who are in any doubt about interests, bias or predetermination should contact the monitoring officer for advice prior to the meeting.

4. Minutes

To approve the Minutes of the meeting held on 6 September 2022 (Minute Nos. 272 – 282) as correct records.

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| 5. | Matters arising from previous meetings | 5 - 12 |
| 6. | Active Travel Fund Tranche 4 | |
| 7. | Lawn Tennis Association Tennis Court Refurbishment Proposal | 13 - 26 |
| 8. | Highways Improvement Plan | |
| 9. | Update on Work Plan | 27 - 30 |
| 10. | Public Forum | |
| 11. | Matters referred to Area Committee by Service Committees | |
| 12. | Matters to be referred to Service Committee Chairs for consideration | |

Issued on Monday, 5 December 2022

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**Chief Executive, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**